



>>> **Be Yourself - that's how we want you to be** <<<

We can, we want and we are also entitled to - because we are a team of highly motivated and qualified employees who are as passionate about inspiring customers as we are about working on technical solutions. And that makes us unique! If you want to take yourself and our products further, then come to us and shape the future of netcup!

OFFICE ADMINISTRATOR WITH FOCUS ON ACCOUNTING (M/F/D)

from 01.10.2020 | Full-time | Karlsruhe (DE)

Do you have a passion for IT and numbers? Are you motivated, responsible, professional, and solution-oriented? Then our team is the right place for you!



#PROFILE

- ✓ Accounting of daily incoming and outgoing payments
- ✓ Answering customer inquiries (invoices, dunning, contract service, credit notes)
- ✓ Involvement in the area of accounts receivable
- ✓ Working closely with other departments

#WANTED

- ✓ Completed commercial education
- ✓ Some experience in accounting would be an advantage
- ✓ Solution-oriented, structured and independent mindset
- ✓ Customer-oriented communication, sense of responsibility and high social skills



- ✓ Very good knowledge of MS Office (especially Excel) , very good command of German and a good command of English



#WHAT WE OFFER

- ✓ Above average salary
- ✓ Personal development and further training
- ✓ Free-of-cost activities tailored to your individual needs
- ✓ Generous leisure rooms
- ✓ Informal and supportive working environment

Have we sparked your interest?

We look forward to your expressive application!

[Apply now >](#)

#ABOUT US

Founded in 2008, the company has been part of the international Anexia Group since 2016 and, as an Internet Service Provider, serves over 75,000 business and residential customers worldwide. Our main strength lies in the provision of web hosting, virtual and dedicated servers, and support of the same through management services. We also offer our customers a large selection of Top Level Domains.



Worldwide, we serve over 75,000 satisfied customers with 150,000 domains.



Our quality has been won several awards - picking up a "Very good", from CHIP computer magazine.



Part of the Anexia Group, with over 300 employees and more than 10 office locations worldwide.

netcup[®]

anexia

TELEMATICA

DATASIX
DATACENTER

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EUROPE

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Do you still have questions?

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